**EAST COTTINGWITH PARISH COUNCIL**

**Minutes of a Parish Council Meeting held in St Marys Church, East Cottingwith**

**at 8.00 pm on Thursday 29th September 2022**

**Present:** Councillors P. Rhodes (Chairman), N. Hobbs (Vice-Chairman), D. Griffith, S. Ashton,

 C. Cornmell,

**In Attendance:** D. Cornmell (Parish Clerk)

**Members of the Public**: One

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors P.Shervington and C. Stevens.

1. **DECLARATIONS OF INTEREST**

 Declarations of interest were made in respect of item 6.

1. **PUBLIC PARTICIPATION**

The member of the public wished to comment on item 5(e) and 5(g). The Chairman agreed to bring both matters forward.

**5(e) Complaint: H.M. The Queen’s Platinum Jubilee Celebrations/Broadband KCOM**

The member of the public praised the actions of the parish council and those who took part in making last minute arrangements to celebrate the Jubilee. He felt it was unjustified for a complaint to be lodged against the Council when there had been such general apathy within the parish and a lack of action taken in advance of the event. The Chairman thanked him for his supportive comments and advised that he had contacted the complainant and responded accordingly about both of the issues complained about.

**5(g) Dangerous Junction: Langrickgate Lane/General Lane/Ash Lane**

The member of the public commented upon his observations about this dangerous junction and confirmed that he had written to East Riding Council about the need for steps to be taken to improve road safety at this location. His observations were reinforced by Councillor Ashton, who sought an assurance that the matter was being progressed. The Clerk advised that Ward Councillor Leo Hammond had been contacted by a number of parishioners as well as the parish council and he had agreed to speak to Highways.

**Action: Clerk**

1. **MINUTES OF THE LAST MEETINGS**

Proposed by the Vice-Chairman, seconded by Councillor Ashton and agreed that the minutes of the Ordinary Meeting, held on 14th July 2022, and the Extraordinary Meeting held on 18th August, 2022 be accepted as a true record.

1. **ONGOING ITEMS**
2. Jubilee Wood/Trees

Councillor Griffith provided an update with regard to the wood and the suggestion put forward by Ward Councillor Hammond that East Riding supply a tree (s) in recompense for felling of the ash tree on land adjacent to Middleton Farm. The options put forward by East Riding had been examined but the bureaucracy involved, in seeking the necessary funding, was just not worthwhile. He sought agreement to purchase a decent size oak tree, to be planted in the wood, to commemorate the Platinum Jubilee. The Clerk advised that sufficient funding had been allocated within the budget specifically for the wood. It was unanimously agreed that Councillor Griffith go ahead with the purchase of an oak tree and any other trees that were necessary.

**Action: Councillor Griffith**

1. Notice Board

In the absence of Councillor Shervington, this item was deferred to the next meeting.

**Action: Councillor Shervington**

1. Broadband

The Vice-Chairman reported that he was disappointed at the lack of action on the part of KCOM in marketing its services within the village. Unfortunately, KCOM were unable to attend the Village Fete as promised, due to it being cancelled as a result of the death of Her Majesty, The Queen. Another event had been planned to be held in the village hall but had to be cancelled due to personal reasons on the part of KCOM’s representative. The infrastructure was now in place to provide fast fibre broadband in the village. He would maintain contact with the company and report accordingly.

**Action: Vice-Chairman**

1. Repairs to Play Area

Councillor Cornmell advised that she had been awaiting receipt of the findings of the latest inspection of the play area, which had recently been carried out. Attention was needed to a number of pieces of equipment but difficulty was being experienced in obtaining quotations for the work as a result of a backlog associated with COVID. It was hoped to progress matters in the near future. It had been noted that strimming of the grass around the base of the woodwork on some of the equipment had contributed to it rotting. The Clerk agreed to contact the grass-cutting contractor about this and also enquire about pest control, as a result of mole infestation which had been reported. A general debate took place about future funding of the Play Area, Councillor Ashton again expressing disappointment at the lack of interest on the part of parents in not stepping forward on the demise of ECOPA. It was noted that the parish council had a responsibility for the Play Area. Monies had been allocated in the budget but, in future, it may be necessary to remove under used items of equipment if it became too costly to repair.

**Action: Councillor Cornmell/Clerk**

1. Complaint: H.M. The Queen’s Platinum Jubilee Celebrations/Broadband:KCOM

Dealt with under public participation.

1. Inappropriate sign: Land North East of Paradise Lodges, Ballhall Lane, Storwood

The Clerk confirmed that enforcement action had been taken by the county council and the offending sign had been removed.

1. Dangerous Junction: Langrickgate Lane/General Lane/Ash Lane

Dealt with under public participation.

**The Vice-Chairman declared an interest in the following item as his wife is the Chairperson of the Village Hall Committee. Councillor Ashton declared an interest as he is a member of the Parochial Church Council and had been approached about Trusteeship on the Village Hall Committee. Both took no part in decision making.**

1. **VILLAGE HALL/PARISH COUNCIL TRUSTEE**

The Village Hall Committee sought the views of the parish council on the right of the Council to nominate a Trustee, to serve on the committee. That right had not been exercised for a number of years and the Village Hall Committee wished to clarify the position as it was the intention to revise its Constitution.

After due consideration, it was **resolved** that the parish council would wish to maintain its right to nominate a Trustee to serve on the committee.

**Action: Clerk**

1. **BACK LANE**

Councillor Ashton drew attention to complaints which he had received about the condition of Back Lane, both North and South sides. He had advised the Clerk before the meeting, with a request that East Riding Council (ERYC) be contacted. The Clerk confirmed that ERYC had been advised and that attention was being given to the reported complaints. Councillor Griffith reported on his conversations with a parishioner who had been approached by the street enforcement team. Remedial action had been requested, on the part of those householders where shrubbery was causing an obstruction. It was hoped that this would resolve the problem.

1. **TRAINING**

In the absence of Councillor Stevens, the Clerk sought agreement for her to take part in a social media training session, arranged by the local councils’ association (ERNLLCA), in November. Sufficient funding was available in the Training budget. **Resolved** – that approval be given for Councillor Stevens to take part in this training.

**Action: Councillor Stevens/Clerk**

1. **FINANCE**
2. Bank Reconciliation

Balance as at 1/4/2022 £5,197.60

+ Receipts to date £5,181.16

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 £10,378.76

-Payments to date £ 2,246.30

Current Account Balance at 29/9/2022 £ 8,132.46

Payments

Proposed by Councillor Ashton, seconded by the Vice-Chairman and **resolved** that the following payments be made:

Eon-Next – Electricity (Direct Debit paid 21/7/22) £ 56.02

D. Cornmell- Clerk’s Expenses (paid 8/9/22) £ 46.99

Information Commissioner – Data Protection (paid 8/9/22) £ 40.00

ROSPA Play Safety – Play Area Inspection £ 117.60

D. Cornmell – Clerk’s Salary £ 309.60

D. Cornmell – Clerk’s Expenses £ 10.44

HMRC - PAYE £ 77.40

**TOTAL £658.05**

1. Receipts

 **Nil**

1. Grass-cutting Contract

A request for an increase in the previously agreed contract price for grass-cutting was considered.

**Resolved-** that an increase of £16 per cut, for the remaining eight cuts in the 2022/23 grass-cutting season, be approved.

**Action:** **Clerk/RFO**

1. Financial Report

The Clerk/RFO presented an update for the latest financial period.

**Action: Clerk/RFO**

1. **PLANNING**
2. Application

The following application was considered:

(i)22/01865/PLF (revised submission)-Erection of two storey extension to side and conversion of integral garage into additional living accommodation: 1 The Croft, Main Street, East Cottingwith YO42 4UA

Councillor Ashton commented upon an approach made to him regarding an issue in relation to this application and its effect on the private driveway serving properties at this location. It was agreed that this was not a matter for the parish council.

**Resolved-** that there be no objection to the proposed works.

**Action: Clerk**

The following earlier approval was noted:

(ii)22/02810/TCA-East Cottingwith Conservation Area- Pollard 1 no. Ash tree (T1) to leave first branch as it is diseased: 4 St Marys Close, East Cottingwith YO42 4TZ

**Resolved-** that there be no objection to the proposed tree works.

**Action:** **Clerk**

1. Permissions

The following permissions were noted:

(i)22/01865/PLF-Erection of two storey extension to side and conversion of integral garage into additional living accommodation: 1 The Croft, Main Street, East Cottingwith YO42 4UA

(ii)22/01375/PLF-Change of use of part of redundant farm building to farm office and installation of roof lights and UPC windows: Buildings East of Rossmoor Farm, Hagg Lane, Storwood

(iii)22/01210/PLF-Erection of first floor extension to rear, detached garage to rear and installation of replacement windows: Wayside, Ings Lane, East Cottingwith YO42 4TW

(iv)22/01592/PLF-Conversion of existing stable building to provide ancillary accommodation for the host dwelling with associated works including raising the eaves and ridge height and erection of a single storey extension: Sycamore Bungalow, Main Street, East Cottingwith YO42 4TN

(v)22/02810/TCA-East Cottingwith Conservation Area- Pollard 1 no. Ash tree (T1) to leave first branch as it is diseased: 4 St Marys Close, East Cottingwith YO42 4TZ

1. **CORRESPONDENCE**

A list of correspondence received since the last Ordinary Meeting was noted.

1. **MEMBER’S REPORTS**

Councillor Griffith made mention of a report received from a parishioner in Storwood about concerns in relation to recent activity in the area which may result in a future planning application. It was confirmed that no such information had come to the notice of the parish council. Councillor Griffith asked that the parishioner concerned be suitably advised.

**Action: Clerk**

The Clerk reported that a late planning application had been received which did not allow sufficient time for it to be included on the agenda of the present meeting. It was agreed that it was necessary to hold another Extraordinary Meeting.

**Action: Clerk**

1. **DATE OF NEXT MEETINGS**

Extraordinary Meeting: 8.00pm, Thursday 6th October 2022

Ordinary Meeting: 8.00pm, Thursday 10th November 2022

There being no further business, the meeting closed at 9.30pm.