**East Cottingwith Parish**

**Annual Parish Meeting**

**Minutes of the meeting held on Thursday, 11th May 2017, in the village hall at 9pm**

**Present:** Peter Rhodes (Chair), Steve Ashton, John Barlow, Fiona Bruce, Clare Cornmell, Gordon Ellis, Dave Griffith, Julie Harrison, Neil Hobbs, Noel Joy, Duncan Morter, Nina Pairson, Angela Stallard

**1**. The minutes of the meeting held on **12th May 2016** were signed as a correct record

**2.** There were no matters arising.

**3.** The **Chairman’s report**, 2016/17was received

**4**. The **financial report**, 2016/17 was received

**5. Letting of the lanes**

Mill Lane – Fiona Bruce

Walloways Lane – Joan Burnett

Langrickgate Lane – Neil Hobbs

Ings Lane – Dave Griffith

Postern Lane – Steve Ashton

**6. Any other business**

It was noted that the hedging on Walloways Lane had been severely cut back very recently.

Clare Cornmell reported that a celebration of the Great British Get Together on 16th and 17th June was being organised

Steve Ashton reported that Natural England was leading a walk on the Ings on 9th June.

Dave Griffith gave a brief progress report on the development and financjng of Jubilee Wood.

**7.** Date of next meeting: **10th May 2018.**

**East Cottingwith Parish Council**

**Minutes of the annual meeting held on Thursday, 11th May 2017, in the village hall at 8pm**

**Present:** Peter Rhodes (Chair). Steve Ashton, Clare Cornmell, Dave Griffith, Neil Hobbs, Duncan Morter; Noel Joy (Clerk); and 6 members of the public: John Barlow Fiona Bruce. Gordon Ellis, Julie Harrison, Nina Pairman, Angela Stallard.

**1.** There were no apologies for absence.

**2. Election of officers**:

Peter Rhodes was elected as Chair for 2017/18.

Neil Hobbs was elected as Vice Chair for 2017/18.

**3. Filling of vacancy**

It was unanimously agreed to appoint Julie Harrison as a co-opted member.

**4.** There were no declarations of interest

**5. Public participation**

John Barlow and Angela Stallard asked to speak to Item 7a.

**6.** The **minutes** of the meeting held on **9th March 2017** were signed as a correct record.

Peter Rhodes clarified two points in the minutes:

* To “close” means to restrict access, and makes no judgement of the legal status of the current position (minute 6a paragraph 3);
* “a claim would be made” in no way implies that a claim would be made by the Parish Council (minute 6a paragraph 4).

**7. Matters arising:**

**a) Access to the riverbank**

After a full discussion, and with contributions from John Barlow and Angela Stallard, it was agreed that this Council would await developments, and take note of the work being carried out by the Ellerton/Aughton and Bubwith Parish Councils; and of any proposals put forward by Natural England.

**b) Maintenance of telephone kiosk**

The Council welcomed Clare Cornmell’s initiative in applying for a grant for the upkeep of the kiosk, once it was handed over to the Council by BT.

**c) Taskforce Visit**

The recommendations of the taskforce visit, which took place on 11th April, were noted.

It was noted that Ball Hall Lane was to be resurfaced in June.

**8. Planning matters:**

**a) Willow Tree Farm Shop:** the Council confirmed their previous approval of application 17/00463/PLF; and had no objection to the revised application, same reference, received on 8th May.

**b) The Well House:** the Council had no objection to applications 17/01001/PLB and 17/01343/PLF.

**c) Foxwood Lofts:** The Council unanimously and totally opposed application 17/00704/PLF. It involved a change of use from recreational to business purposes. The adverse effect on neighbouring properties would be unacceptable. There would be increased traffic and traffic noise. Effluent would drain off on to the nature reserve. Moreover, work has already started: this is also not acceptable.

All these comments would be passed to ERYC officers via their public access website.

*Note: all the documents listed in Items 9, 10 and 11 will be circulated as appropriate to the external auditors; placed on the website and the notice board; and attached to these minutes in the minute book.*

**9. Annual financial return, 2016/17:**

**a)** The governance review was approved and signed

**b)** The statement of accounts was approved and signed

**c)** The internal audit report was received and accepted – thanks to Brian Cottam.

**d)** The notice of public rights, operating from 5th June to 14th July, was approved.

**e)** The bank reconciliation statement was noted

**f)** The statement of variances was approved.

**10 Additional requirements of the transparency code**:

**a)** A summary of the code was noted: all its requirement were met

**b)** The list of items of expenditure over £100 was noted

**c)** The updated asset register was approved

**11. Annual reports**:

**a)** The Chairman’s report for 2016/17 was received

**b)** The financial report for 2016/17 was received

**12.** A list of **other correspondence** received during March and April 2017 was noted.

**13. Any other business**:

**a)** It was noted that the clerk would act as the parish transport champion.

**b)** It was noted that the Council’s improvements to the bus shelter guttering had been completed.

**14.** Date of next meeting: **13th July 2017**