**East Cottingwith Parish Council**

**Annual Council Meeting, Thursday 11th May 2017, in the village hall at 8pm**

**AGENDA`**

1. Apologies for absence

2. Election of officers

3. Filling of vacancy

4. Declarations of interest

5. Public participation

6. Minutes of the meeting held on 9th March 2017 (enc)

7. Matters arising:

 a) access to riverbank

 b) maintenance of telephone box

 c) village taskforce visit, 11th April (circulated 27th April)

8. Planning matters:

a) Willow Tree Farm Shop 17/00463/PLF (to confirm decision)

b) The Well House 17/01001/PLB (to consider – circulated 20th April)

c) Foxwood Lofts 17/00704/PLF (to consider – circulated 25th April)

9. Annual financial return, 2016/17 (all circulated on 7th April):

 a) to consider, approve and sign the governance review

 b) to approve and sign the statement of accounts

 c) to receive and accept the internal audit report

d) to approve the notice of public rights

e) to note the bank reconciliation statement

f) to approve the statement of variances

10. Additional requirements of the transparency code (all circulated on 11th April)

a) summary

 b) to note the list of items of expenditure over £100

 c) to approve and accept the updated asset register

11. Annual reports (both circulated on 15th April):

 a) to receive the Chairman’s report, 2016/17

 b) to receive the financial report, 2016/17

12. Other correspondence received, March and April 2017 (enc)

13. Any other business:

a) Parish transport champion

14. Date of next meeting: 13th July 2017