**East Cottingwith Outdoor Play Association**

**M I N U T E S OF THE ANNUAL GENERAL MEETING**

**16TH JANUARY 2015**

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| **Meeting Date:** | **11/2/16** |
| **Location:** | Clare ’s house |
| **Attendees:** | Clare Cornmell ( Chair)Louise Black (secretary) Lisa Hutchinson (Treasurer) |

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|  | **Agenda Item** | **Action** |
| **1.** | **Apologies** |  |
|  | Kath |  |
| **2.** | **Annual report** |  |
|  | Annual report reviewed and content agreed. Discussed sending the annual report to Steve Ashton for inclusion on the village website  |  |
| **3.** | **Financial statements**  |  |
|  | Current funds up to July 2015 £1572.52- current account balance £108.68 petty cashCurrent balances up to date£2107.17- current account balance £154.81- petty cashAgreed to maintain a balance of £1,000 |  |
| **4.** | **Officers posts and member ship** |  |
|  | All happy to remain in current posts as follows**Chair** –Clare.**Treasurer** –Lisa **Secretary**- Louise **Committee membership**Discussion around increasing committee members via use of flyers at the planting day inviting people to join as committee members. Louise to check if there are any of the old flyers still left and possible use these.   | **LB** |
| **5.** | **Safety and RoSPA Inspections** |  |
|  | **5.2 Safety Inspections**To continue with monthly inspections. No significant concerns identified from annual report to address. Briefly discussed purchasing a self closing gate which has been an advisory from the annual safety inspection. See later in the report for further information regarding this**.**  |  |
| **6.** | **Events** |  |
|  | **Planting** Agreed to host another planting day in May. To discuss in more detail at future ECOPA meetings. **Future events**Agreed to host a harvest supper in October. To discuss further at future ECOPA meetings.  | allall |
| **7.** | **Report from Parish Council Meeting** |  |
|  | In January the parish council kindly agreed that ECOPA as of April 2016 will no longer be required to reimburse the parish council. As a small committee group ECOPA welcome this decision. Clare agreed to write a formal letter thanking the parish council for this.  |  |
| **8.** | **Community Feedback and Liaison** |  |
|  | No further comments about the play area had been received. |  |
| **9.** | **The year ahead and any other business** |  |
|  | To consider purchasing a self closing gate, to explore options of where a gate could be purchased and the costs.  To ask Kath to enquire with imageLouise to discuss with Tim options for a wooden style gate | KathLouise |
| **12.** | **Date of the Next Meeting** |  |
|  | To be confirmed  |  |

Distribution:

Noel Joy (Clerk to the Parish Council)

Louise Black

Clare Cornmell

Lisa Hutchinson

Kath Jones

Ref: Minutes Nov 12 .ECOPA

KJ/29.11.12